

# Course 203: LiquidOffice Process Studio Training



## Pre-Requisite

Before attending this course, the delegate must have:

- A basic understanding of the LiquidOffice system.
- Previous experience/training on the LiquidOffice Form Designer.
- A basic understanding of databases and web applications.

## Objective

The objective of this course is to expand the delegate's use of LiquidOffice by creating processes within the Process Studio.

Pushing LiquidOffice forms through a process adds a much greater level of control and flexibility to electronic forms. Emails, data exports and approval tasks can be created to ensure that data flows correctly throughout a departmental or company process.

This training course covers a lot of foundation work during the first day. The second day looks at more **advanced concepts as well as spending time looking at attendees' intended use for Liquid Office processes** and how best to approach them.

Although the outline for day 1 is reasonably rigid, day 2 takes on a more consultancy style approach that most attendees find extremely useful in putting theory to practice.

## Course Outline

### Day 1:

- Web Desktop Overview
- Launching Process Studio
- Interface Overview
- Control Tools
  - Container
  - Sub Process
  - AND
  - OR
  - Branch
  - Loop
  - Gate
  - Delay
  - Escalate
  - Exception
- Utility Tools
  - Script
  - Command
  - Message
  - E-Mail
  - Manual
  - Web Service
  - Committee
- Form Tools
- Process Properties
- Expression Builder
- Publishing
- Examples and exercises throughout day

### Day 2:

- Scripting Basics
  - Editor
  - Events
  - States
- Advanced Processes
- Additional examples and exercises
- Afternoon workshop
  - Real process projects
  - Q+A