



## Case study



### The Client:

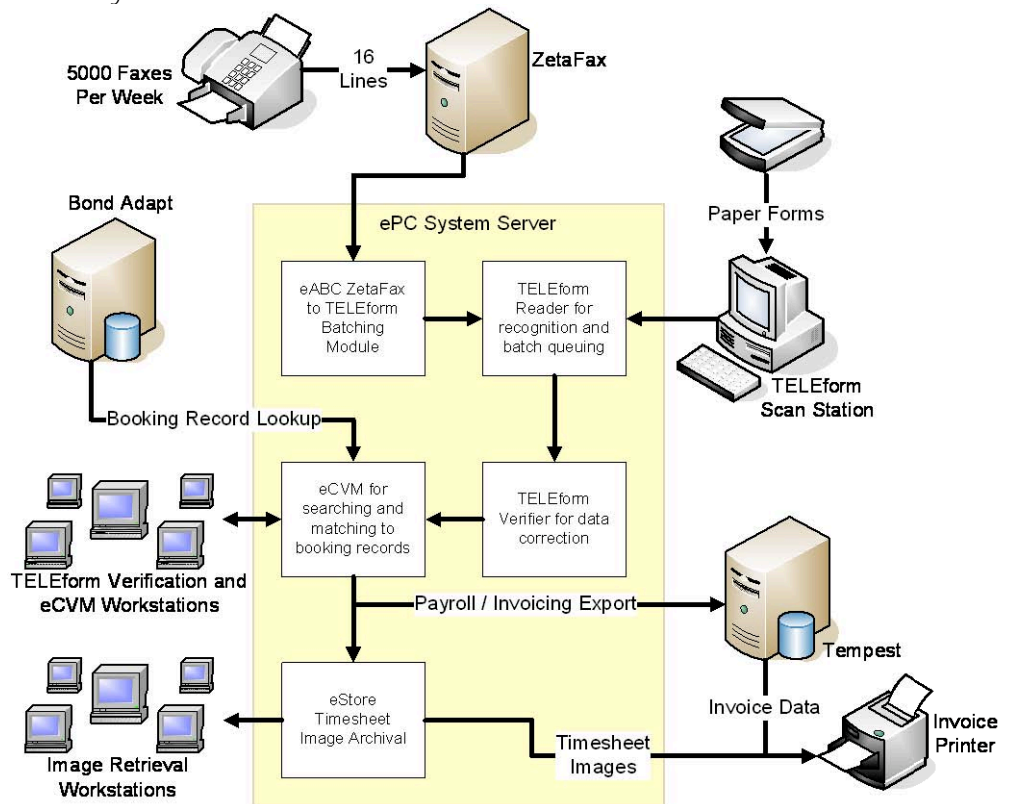
MPS Group International provides payment, billing and accounting support for a number of high profile recruitment agencies in the UK and Europe. MPS Group is a leading provider of staffing, consulting and solutions in the disciplines of information technology, finance and accounting, law, engineering, and healthcare. MPS Group delivers its services to government entities and businesses in virtually all industries throughout North America, the United Kingdom and Europe.

### The Challenge:

To manage the thousands of timesheets faxed by temps each week more effectively, to ensure that those workers are paid, and to bill the recruitment clients efficiently.

### The Solution:

A 16 line ZetaFax server that receives faxed timesheets and passes them to TELEform which automatically reads the handwritten information. This is delivered directly to a bespoke electronic verifier which checks and matches temp data with the client's booking record to ensure that the hours worked and the hours requested by the employer tally. The timesheet is merged onto the client's bill electronically, ready to be printed or emailed, and the invoice is sent to the accounts department for payment. All data is stored in eStore, a browser-based electronic document storage and retrieval system



### The Key Outcomes:

Chris McLeod, systems analyst for MPS Group International, said:

#### Speed:

"We had a fax scanner before, but this is much, much quicker and, teamed with the verifier and the storage system, our processes have speeded up enormously."

#### Data Recovery:

"We didn't have records of the time sheets on the computer system before and now we can store and retrieve them very easily, by simply inputting in a temp's ID number. eStore files and archives electronically, so everything we need is at our fingertips."

#### Efficiency:

"Rather than stapling timesheets to the bills manually, we can now transfer them electronically onto the client's bill which has saved time and improved our service to clients."

#### Accountability:

"The timesheets and the client's booking form are matched and if there is a discrepancy the system flags it up to an operator so it can be checked. Everything is archived in eStore, which means we have instant access to our records."

### The Final Word:

**"We have saved time and streamlined our process by implementing this impressive, simple-to-use and accountable solution."**



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